

**MEMBER DEVELOPMENT COMMISSION**

**AGENDA ITEM: 4**  
**HELD: 27 NOVEMBER 2012**  
Start: 7.00pm  
Finish: 7.20pm

**PRESENT:** Councillor Greenall (Chairman)  
Councillor Mrs Houlgrave (Vice Chairman)

Councillors: Mrs Blake                      L Hodson  
Mrs R. Evans                      Owen

Officers: Principal Overview & Scrutiny Officer (Mrs C A Jackson)  
Member Services/Civic Support Officer (Mrs J Brown)

**1. APOLOGIES**

There were no apologies for absence received.

**2. SUBSTITUTIONS**

There were no substitutions.

**3. DECLARATIONS OF INTEREST**

There were no declarations of interest.

**4. MINUTES**

RESOLVED: That the Minutes of the meeting of the Member Development Commission held on 13 October 2011 be noted.

**5. MEMBER TRAINING DEVELOPMENT STRATEGY**

Members considered the report of the Borough Solicitor as contained on pages 5 to 14 of the Book of Reports, which was to consider the Member Training and Development Strategy.

RESOLVED: A. That the Member Training and Development Strategy attached at Appendix 1 be noted.

B. That the Member Development Group Representatives are Councillor Greenall (Conservative) and Councillor L Hodson (Labour).

**6. MEMBER INDUCTION**

Members considered the report of the Borough Solicitor as contained on pages 15 to 26 of the Book of Reports, the purpose of which was to provide feedback on the induction process offered to newly elected Members in May 2012.

Members commented that the Induction process and introductory training sessions provided were very informative and useful.

RESOLVED: That the report be noted.

**7. MEMBER TRAINING - 2011/ 2012**

Members considered the report of the Borough Solicitor as contained on pages 27 to 32 of the Book of Reports, which provided an update on Member training undertaken during 2011/12.

In discussion, Members asked questions and made comments in relation to:-

- Training events undertaken and their popularity
- The benefits of 'in-house' training
- The delivery of more training events locally

Reference was also made to opportunities to use interactive resource, where a training event is transmitted to a local venue, giving the opportunity to participate in that event without the extensive travel.

RESOLVED: That the update be noted.

**8. MEMBER TRAINING - 2012 TO PRESENT**

Members considered the report of the Borough Solicitor as contained on pages 33 to 36 of the Book of Reports, which provided an update on Member training undertaken since May 2012.

During discussion a request was made for further detail relating to cost and Member attendance at training sessions.

The Principal Overview and Scrutiny Officer made an undertaking to look into the expansion of the information provided in future reports.

RESOLVED: That the update be noted.

**9. TRAINING EVENTS**

The Principal Overview and Scrutiny Officer provided an update in relation to recently held 'in-house' training events and informed Members of the proposed Licensing and Gambling 'In-house' training event which is expected to run in February 2013, details of which would be circulated when available.

It was also explained that Members are regularly kept informed of upcoming training events offered by external providers, including training events relating to new legislation and 'free' events.

RESOLVED: That the update be noted.

**10. MEMBER DEVELOPMENT COMMISSION WORK PROGRAMME 2012/13**

Members considered the Work Programme as circulated on page 37 of the Book of Reports.

RESOLVED: That the Work Programme be updated to include the item ' Training Events' and 'Feedback from Member Development Representatives' for consideration at the next meeting of the Commission.

**11. DATE OF NEXT MEETING**

It was agreed the next meeting would be held in February 2013 subject to confirmation.